

# ***Lincoln County Fair Board***

## ***Meeting Minutes***

*P.O. Box 224 Chandler, Ok. 74834*

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*For Agenda Posted on May 9<sup>th</sup>, 2025*

*The Lincoln County Fair Board conducted a meeting on the **13<sup>th</sup> of May 2025**, at 6:00 p.m. in the main exhibit hall of the Agri-Civic Center.*

- 1) Call the meeting to order*
  - a. 6:02pm*
- 2) Roll call of board members*

	May 13th, 2025 Meeting			
Member	Present	Tardy	Absent	Notes
Jimmy Davis	x			
Cecil Berry			x	
Larry Sherman	x			
Chad Imhoff	x			
Steve Orr	x			
Mitchell Armitage		x		6:18pm
Lauralee Prough	x			
Jesse Green			x	
Sunny Herrmann	x			
Public Attendees – May 13th, 2025				
Carlie Doepker @ 6:45pm			Steven Place	
Kellie Warne			Justin Rackley	
Tiffany Woods			Charlee McCarley	
Marlon Miller @ 6:08pm			Rachel Williams	
Brian Bendele				

- 3) *Approve the Treasurer report for the month of April:*
  - a) *Lauralee Prough motions to approve the April Treasurer report.*
  - b) *Steve Orr seconds the motion.*
  - c) *Approved 6-0. Chad Imhoff, Sunny Herrmann, Steve Orr, Lauralee Prough, Larry Sherman and Jimmy Davis.*
- 4) *Approve the minutes from the meeting on April 1st, 2025:*
  - a) *Steve Orr motions to approve the minutes.*
  - b) *Lauralee Prough seconds the motion.*
  - c) *Approved 6-0. Chad Imhoff, Sunny Herrmann, Steve Orr, Lauralee Prough, Larry Sherman and Jimmy Davis*
- 5) *Public Participation:*
  - a) *Any citizens that wish to make a presentation to the board concerning an agenda item*
    - I. *Charlee McCarley and Justin Rackley expressed their concern about agenda item 10a. They would like to see Shropshire's kept in the Spring show since local children show that breed. Charlee also expressed her opinion on adding \$5 to entry fees as a cleaning fee.*
  - b) *Any citizens that desire to address the board concerning an item for future consideration.*
    - II. *No public comments*
- 6) *Update from Miss Kellie:*
  - a) *Miss Kellie gave an update on the busy month of April. Setting up for different events and cleaning up after the events. With all the rain that we received the pavilion was flooded multiple times. Cleaning up the flood water and dirt from the ground was a constant battle.*
- 7) *Update from Miss Carlie:*
  - a) *Miss Carlie was at kindergarten graduation so she could not give an update.*
- 8) *Discuss and take possible action on Hunt's Spraying for Fairgrounds.*
  - a) *Will call to get spraying scheduled.*
- 9) *Discuss and take possible action on 2026 Spring Show rule changes:*
  - a) *See Attachment*

- 10) *Discuss and take possible action on adopting OYE rules for sheep and hogs.*
  - a) *Shropshire Sheep removed from the market sheep show*
  - b) *No action taken.*
  - c) *Barrows max weight is now 300lbs from 290lbs*
  - d) *No action taken.*
- 11) *Discuss and take possible action on the schedule for the 2025 Judging contest in June.*
  - a) *Friday, June 13<sup>th</sup>, will be the education day. Start time will be 9am and end time will be 4PM. Steve Orr will arrange for lunch to be provided.*
  - b) *Saturday, June 14<sup>th</sup>, will be the contest. Start time will be 9am. 1.5 hours after the conclusion on the contest, awards will be handed out. Steve Orr will arrange for lunch to be provided.*
  - c) *The education day and contest will be a free event and only for Lincoln County exhibitors.*
  - d) *Carlie will put a flier together for the event and have it posted. All entries will be due by June 1<sup>st</sup> so there is a head count.*
- 12) *Discuss and take possible action on facility rental fees for 2026:*
  - a) *Tabled until facilities are more updated.*
- 13) *Discuss and take possible action on renovation of the west room.*
  - a) *Steve Orr presented an example of the layout for the west room.*
  - b) *The board discussed making a few changes to the layout.*
  - c) *Marlon Miller will have his engineer look at the layout and give a rough estimate of the cost to remodel the west room.*
  - d) *Mitchell Armitage motions to approve the changes made to the layout for remodel of the west room.*
  - e) *Chad Imhoff seconds the motion*
  - f) *Approved 7-0. Chad Imhoff, Mitchell Armitage, Sunny Herrmann, Steve Orr, Lauralee Prough, Larry Sherman, Jimmy Davis*
- 14) *Discuss and take possible action to approve 2025 Fall Fair Book.*
  - a) *The fair board members were given hard copies of the fair book draft. They will go through the book until the next meeting.*
  - b) *Carlie will email the draft to 4H leaders and Ag teachers.*
  - c) *Action tabled until June 3<sup>rd</sup> Fair Board meeting.*

15) *Discuss and take possible action on 2026 Estimate of Needs.*

a) *The Estimate of Needs will be as follows:*

1. *2 employee salaries*
2. *New hog/goat/sheep pens*
3. *Pavilion wall insulation/paneling*
4. *Resheeting the front of the building/ remodel of the west room.*
5. *Parking lot renovation.*

b) *Chad Imhoff will submit the estimate of needs to County Clerk, Alicia Wagon, once he has estimates for the parking lot and west room remodel.*

c) *Steve Orr motions for Chad Imhoff to submit the Estimate of Needs.*

d) *Larry Shreman seconds the motion.*

e) *Approved 7-0. Chad Imhoff, Mitchell Armitage, Sunny Herrmann, Steve Orr, Lauralee Prough, Larry Sherman, Jimmy Davis*

16) *Discuss and take possible action on the new Apprentice workstation*

a) *No action,*

b) *Carlie will call for quotes on two new workstations with laptops and docking stations. She will also talk with Lee Doolen about technology upgrades regarding the laptops.*

17) *Update on drainage/parking lot:*

a) *Waiting on weather to improve.*

18) *Update on Roof/Bid package:*

a) *Marlon Miller said the roof will be ready to publish for bids by May 30<sup>th</sup>. Will be published in paper for bid June 2<sup>nd</sup> and 9<sup>th</sup>. June 10<sup>th</sup> Walk-through. Bids will be opened by the commissioners on June 30<sup>th</sup> meeting.*

19) *New Business:*

a) *Reminder from Lauralee Prough that Becky Stone is stepping down from the distribution fund by next year. Therefore, someone else will need to take it over.*

b) *Charlee McCarley will be stepping down as superintendent for kids games in the fall fair. A replacement will need to be found.*

20) *Motion to adjourn meeting:*

a) *Chad Imhoff motions to adjourn the meeting.*

b) *Larry Sherman seconds the motion.*

c) *Approved 7-0. Chad Imhoff, Mitchell Armitage, Sunny Herrmann,  
Steve Orr, Lauralee Prough, Larry Sherman and Jimmy Davis*  
21) *Adjourned @ 9:33PM*

*CI/CD*