

Lincoln County Fair Board

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Agenda

January 31, 2025

The Lincoln County Fair Board will be conducting a meeting on the 4th of February 2025, at 6:00 p.m. in the main exhibit hall of the Agri-Civic Center.

- 1) *Call the meeting to order*
 - a. 6:01 PM
- 2) *Roll call of board members*

	February 4, 2025 Meeting			
Member	Present	Tardy	Absent	Notes
Charlee McCarley	x			
Cecil Berry	x			
Larry Sherman	x			
Chad Imhoff	x			
Steve Orr	x			
Mitchell Armitage	x			
Lauralee Prough	x			
Jesse Green	x			
Public Attendees – February 4, 2025				
Carlie Doepker			Christian Berry	
Kellie Warne			Justin Rackley	
Kris Kennedy			Wayne Rozell	
Marlon Miller			Kris Kennedy	
Nathanial Grayson			Chad Miller	

- 3) *Approve the minutes from the January 7th meeting*
 - a. *Cecil Berry makes a motion to approve the minutes*
 - b. *Jesse Green Seconded*
 - c. *Approved 8-0 Mitchell Armitage, Chad Imhoff, Cecil Berry, Jesse Green, Steve Orr, Lauralee Prough, Larry Sherman, Charlee McCarley*
- 4) *Approve the Treasurer report from the month of January.*
 - a. *Steve Orr makes a motion to approve the treasure report*
 - b. *Cecil Berry Seconded*
 - c. *Approved 7-1-0 Approved - Mitchell Armitage, Chad Imhoff, Cecil Berry, Jesse Green, Steve Orr, Larry Sherman, Charlee McCarley. Opposed – Lauralee Prough*
 - i. *When Bid is given, it needs to an official document with a signature of the Person/Company on the Bid.*
 - ii. *Steve Orr will put together a document step by step on how the BID should be received, once the BID is approved, and then the PO is written.*
- 5) *Public Participation:*
 - a) *Any citizens that wish to make a presentation to the board concerning an agenda item. (2 minutes maximum per person)*
 - a. *No Comments from the Citizens*
 - b) *Any citizens that desire to address the board concerning an item for future consideration. (2 minutes maximum per person)*
 - a. *No Comments from the Citizens*
- 6) *Update from Kellie on Upcoming events at the fairgrounds also, Hours worked for the month of January.*
 - a. *5 events held at the fairgrounds, Ms. Kellie had a meeting with Steve and Judy Smith, we have events scheduled through December 2025.*
- 7) *Update from Carli on hours worked for the month of January.*
 - a. *Completed all the Entries for the Spring Livestock Show on show works, Worked on Website, working on a press Release for parents to sign during the Spring Livestock Show.*
- 8) *Discuss and possible action of fairgrounds employee duties.*
 - a. *Discussed that the new Administrative Worker will be the Secretary of the for the fair board. We all agree that would be beneficial to the fair board members.*

9) *Discuss building upgrades/Maintenance.*

- a. *If doing some type of changes to the fairgrounds i.e. Adding something, big painting job, Planting anything it needs to be presented to the board for a vote. If something needs fixed with the fairgrounds i.e. heater, paint touch up the President of the Fair Board can give approval to get it fixed.*

10) *Discuss and possible action of west room remodel.*

- a. *Two layouts were presented there was several suggestions were given. Steve wrote those suggestions down and will come back with new layouts.*

11) *Discuss and possible action of pavilion roof projects.*

- a. *The Roof Project will be sent out for BID in the month February 2025. BIDS will be turned into the court clerks office, the county commissioners will open the BIDS and then bring them to the fair board to discuss.*
- b. *What could be in the type of roof are we looking at TPO or a Simple Saver roof*
- c. *Kris talked about lots of options and some important things that we should be thinking on for when we read the bids. The gutters will possibly have to be moved and should be included in the bid package or could the gutters we have now be usable to save and just move.*
- d. *Once the BID package is put together a special meeting will be held to go over it.*

12) *Discuss and possible action of south side of building drainage.*

- a. *Start the process on the drainage after the Spring Livestock show weather and schedule pending. Combined effort between Steve Orr and the County. There will dirt work done.*

13) *Discuss and possible action of fairgrounds schedule for gateway use*

- a. *Jesse Green makes a motion that Gateway hold their event Starting March 4, 2025 run consecutively for 6 weeks have a one week break then start the next 6 week event.*
- b. *Cecil Berry Seconded*
- c. *Approved 8-0 Mitchell Armitage, Chad Imhoff, Cecil Berry, Jesse Green, Steve Orr, Lauralee Prough, Larry Sherman, Charlee McCarley*

14) *Discuss and take possible action on approving dates for Fall Fair. Possible dates of August 20-23, 2025.*

a. Table

i. Look at possible different dates, find out when Pedal Tractor Pull person is available.

15) *Discuss and take possible action on approving a date for the LCF Rt. 66 Royalty Contest. Possible date of August 16, 2025*

a. No Action

i. Get together a new set of rules that have expectations of the royalty.

16) *New Business*

a. Look into carnivals opportunity and have those options available to go over with possible date options for the Fall Fair.

b. Filed for fair board district 1 Chad Imhoff, District 2 Sunny Herrmann, District 3 Jesse Green and Jimmy Davis. There will be no election the county commissioners will appoint these people to their seats.

c. Fair board members will go to the local shows in our county.

d. Livestock Judging for the Spring livestock show. Fair board member needs to be in charge of the Livestock Show – Steve Orr will handle the Beef, Lauralee Prough/Jimmy Davis will handle the Sheep and goats, Cecil Berry and Chad Imhoff will handle Pigs.

e. Special Meeting February 13th @ 6 pm. Executive session to discuss and talk about our two job descriptions, fall fair dates, carnival, pedal Tractor contest, Royalty contest.

17) *Motion to Adjourn*

a. Jesse Green Made a motion to adjourn the meeting

b. Cecil Berry seconded

c. Approved 8-0 Mitchell Armitage, Chad Imhoff, Cecil Berry, Jesse Green, Steve Orr, Lauralee Prough, Larry Sherman, Charlee McCarley

18) *Adjourn*

a. 8:53 PM

CM/CI