

Lincoln County Fair Board

Meeting Minutes

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For Agenda Posted on October 10th, 2025

The Lincoln County Fair Board conducted a meeting on the **14th of October, 2025**, at 6:00 p.m. in the main exhibit hall of the Agri-Civic Center.

- 1) Call the meeting to order
 - a. 6:00pm
- 2) Roll call of board members

	October 14th, 2025 Meeting			
Member	Present	Tardy	Absent	Notes
Jimmy Davis	x			
Cecil Berry	x			
Larry Sherman		x		@ 6:43pm
Chad Imhoff		x		@ 6:21pm
Steve Orr	x			Left @ 6:38pm
Mitchell Armitage			x	
Lauralee Prough	x			Left @ 8:47pm
Jesse Green	x			
Sunny Herrmann			x	
Public Attendees – October 14 th				
Carlie Doepker			Kellie Warne	
Marlon Miller @ 6:30pm			Leslie Wilbourn	
Justin Rackley			Jason Shepherd	

- *Moved down to items 22-26 since Leslie Wilbourn had another meeting to attend.*

22) Discuss and take possible action to approve the Lincoln County Fairgrounds TSET Wellness Policy.

- a) Leslie Wilbourn gave an overview of the wellness policy. She explained that it's a good policy to have in place and would allow us to apply for the TSET grant.*
- b) Steve Orr motioned to approve the Lincoln County Fairgrounds TSET Wellness Policy.*
- c) Jimmy Davis seconds the motion.*
- d) Approved 5-0 Cecil Berry, Jesse Green, Steve Orr, Jimmy Davis, Lauralee Prough*

23) Discuss and take possible action for Leslie Wilbourn, Five Tool Management to research, apply, and accept, if awarded, the TSET Built Environment Grant.

- a) Leslie Wilbourn explained the benefits of the grant. That if the population is less than 10 thousand people, that there is \$0 matching. If the population is over 10 thousand people than the matching is 10% of the awarded grant, split between two years.*
- b) Steve Orr would like sidewalks to and from the parking lot and along the building.*
- c) Chad Imhoff would like lighting in the parking lot for better visibility.*
- d) Lauralee Prough would like water bottle filling stations throughout the fairgrounds.*
- e) The board discussed having pavilions for rest areas and other community events would also improve the grounds.*
- f) Lauralee Prough motions for Leslie Wilbourn, Five Tool Management, to research, apply and accept, if awarded, the TSET Built Environment Grant.*
- g) Steve Orr seconds the motion.*
- h) Approved 5-0 Cecil Berry, Jesse Green, Steve Orr, Jimmy Davis, Lauralee Prough*

24) Update on Grant Administration.

- a) Leslie Wilbourn said the application for the Route 66 Revitalization Grant has been submitted. 33 other applications were also submitted.*
- b) Leslie Wilbourn will attend the grant meeting in November to advocate for our application*

25) Discuss and take possible action on West room remodel.

- a) Leslie Wilbourn presented a mock-up layout for the West room.*
- b) The board discussed the changes they would like made to the mock-up.*
- c) Leslie will make changes that the fair board wants and will bring a new mock-up to the November meeting.*
- d) Tabled*

26) Discuss and take possible action on refacing front of Agri-Civic center.

- a) Chad Imhoff would like to rock the bottom 3 feet of the building face with the same rock that would potentially be used for the road sign. Wainscoting above the rock for the rest of the reface.*
- b) Steve Orr suggested getting price quotes to compare the price of rock versus tin.*

- *Returned to top of meeting agenda*

3) Discuss and take possible action to approve Treasurers report for the month of September.

- a) Jesse Green motions to approve the minutes for the month of September.*
- b) Cecil Berry seconds the motion.*
- c) Approved 5-0 Chad Imhoff, Cecil Berry, Jesse Green, Jimmy Davis, Lauralee Prough*

4) Discuss and take possible action to approve the minutes from the September 18th special meeting.

- a) Jesse Green motions to approve the minutes from the August 5th regular meeting.*
- b) Cecil Berry seconds the motion.*
- c) Approved 5-0 Chad Imhoff, Cecil Berry, Jesse Green, Jimmy Davis, Lauralee Prough*

- 5) *Discuss and take possible action to approve the minutes from the September 2nd, regular meeting.*
 - d) *Cecil Berry motions to approve the minutes from the August 5th regular meeting, with spelling changes added.*
 - e) *Jesse Green seconds the motion.*
 - f) *Approved 6-0 Chad Imhoff, Cecil Berry, Jesse Green, Larry Sherman, Jimmy Davis, Lauralee Prough*
- 6) *Public Participation:*
 - a) *Any citizens that wish to make a presentation to the fair board about a current agenda item. 2 mins*
 - I. *No participation*
 - b) *Any citizens that wish to make a presentation on agenda item for future consideration. 2 mins*
 - II. *No participation*
- 7) *Update from Miss Kellie on events and hours worked for the month of September.*
 - a) *Miss Kellie said the month of September was busy.*
 - b) *The fair board meeting had a 23 people in attendance.*
 - c) *Set up and tear down for the Queens pig sale, the She Sale and Coba was back-to-back.*
 - d) *All three sales were very successful, and they have already booked for next year.*
- 8) *Update from Miss Carlie on events and hours worked for the month of September.*
 - a) *The roof project is 98% done. By the end of the month the trim, guttering and ridge vents should all be installed. The temperature difference if very noticeable and much improved.*
 - b) *The pavilion was spray foamed, painted and liner paneling installed. It looks fantastic and we have gotten tons of compliments on it.*
 - c) *Queens Pig Sale, the She Sale and Coba required a lot of cleaning, setting up and tearing down.*
 - d) *September was busy but very successful.*
- 9) *Discuss and take possible action to enter the Executive Session pursuant to 25O.S.§307(B)(1) for the following items:*
 - a) *2026 Spring Livestock Show Judges*
 - I. *Cecil motions to enter executive session*
 - II. *Jesse seconds the motion*

III. Approved 6-0 Chad Imhoff, Cecil Berry, Jesse Green, Larry Sherman, Jimmy Davis, Lauralee Prough

IV. Entered executive session at 7:01 PM

- 10) Discuss and take possible action to end Executive session and return to Open session.*
 - a) Cecil Berry motions to end executive session and return to open session.*
 - b) Jesse Green seconds the motion*
 - c) Approved 6-0 Chad Imhoff, Cecil Berry, Jesse Green, Larry Sherman, Jimmy Davis, Lauralee Prough*
 - d) End executive session at 7:21pm.*
- 11) Discuss and take possible action on 2026 Spring Livestock Show Judges.*
 - a) Cecil Berry motions to approve the judges list as amended.*
 - b) Larry Sherman seconds the motion*
 - c) Approved 6-0 Chad Imhoff, Cecil Berry, Jesse Green, Larry Sherman, Jimmy Davis, Lauralee Prough*
- 12) Discuss and take possible action on 2026 Spring Livestock Rule Book.*
 - a) The board looked through the draft of the book and found a few errors that need corrected.*
 - b) Chad Imhoff would like all rule changes highlighted so that it draws attention to them.*
 - c) Miss Carlie will make the changes and email the board a copy of the updated draft for further potential corrections.*
- 13) Discuss and take possible action on 2026 Fall Fair Rule Changes.*
 - a) See Attachment.*
- 14) Discuss and take possible action on substitute showman rule for medical conditions at Spring Livestock Show.*
 - a) The board agrees that if a medical condition or episode arises that another showman from that chapter, who is exhibiting at the show, can show the other exhibitors animal. If no one from the chapter is available then family or another county showman can exhibit the animal.*
 - b) This will be a rule added to the Spring Livestock Show 2027*
- 15) Discuss and take possible action on All-Star Supporters Premium Sale amounts.*
 - a) No one has stepped forward to take over the distribution fund.*

- b) *The fair board discussed how to handle the money from the premium sale if no one steps forward.*
 - c) *Chad Imhoff brought up about using the auctioneer company to clerk the sale.*
 - d) *Marlon Miller mentioned using an accounting service.*
 - e) *Miss Carlie will talk to the county clerk about how to handle potentially distributing the funds*
 - f) *Tabled until next meeting.*
- 16) *Discuss and take possible action on Premium Sale Sign Sponsor Money.*
- a) *The fair board discussed if they would be able to use the money, from the sign sponsorship, for scholarships.*
 - b) *Miss Carlie is going to talk to the D.A.'s office about the legality of setting up scholarships.*
 - c) *Tabled until next meeting*
- 17) *Discuss and take possible action on premium buyers gifts for Spring Premium Sale.*
- a) *Miss Kellie will speak with Monica to see what items she has available for gifts.*
 - b) *Tabled until next meeting*
- 18) *Discuss and take possible action on Fair Board member attending LCCA Steer Weigh-in to place 840 Tags.*
- a) *Larry Sherman volunteered to attend the LCCA weigh-in to place the 840 tags.*
 - b) *Jesse Green said he will be the back up if Larry cannot attend.*
 - c) *Miss Kellie said she will bring the 840 tags and tag reader to the event.*
- 19) *Discuss and take possible action to approve new facility rental contract*
- a) *Jesse Green motions to approve the facility rental contract with a 50% non refundable deposit added to the contract*
 - b) *Jimmy Davis seconds the motion*
 - c) *Approved 4-1 Chad Imhoff, Cecil Berry, Jesse Green, Jimmy Davis.
Against Larry Sherman*
- 20) *Discuss and take possible action to approve new facility donation form*
- a) *Cecil Berry motions to approve the facility donation form.4*
 - b) *Jesse Green seconds the motion*
 - c) *Approved 5-0 Chad Imhoff, Cecil Berry, Jesse Green, Larry Sherman, Jimmy Davis*

- 21) *Discuss and take possible action to approve Fair Board meeting dates for 2026*
- a) *Larry Sherman motions to approve the dates as revised.*
 - b) *Cecil Berry seconds the motion.*
 - c) *Approved 5-0 Chad Imhoff, Cecil Berry, Jesse Green, Larry Sherman, Jimmy Davis*
- 27) *Update on parking lot renovation:*
- a) *No update*
- 28) *New Business:*
- a) *W&W pens are done and will be delivered Friday.*
 - b) *Charles Imhoff will pick up the pens and deliver them to the fairgrounds from less then W&W quoted.*
- 29) *Motion to adjourn meeting:*
- a) *Cecil Berry motions to adjourn the meeting.*
 - b) *Jesse Green seconds the motion.*
 - c) *Approved 5-0 Chad Imhoff, Cecil Berry, Jesse Green, Larry Sherman, Jimmy Davis*
- 30) *Adjourned @ 9:35PM*

CI/CD