

Lincoln County Fair Board

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Amended Agenda

January 10, 2025

The Lincoln County Fair Board will be conducting a meeting on the 7th of January 2025, at 6:00 p.m. in the main exhibit hall of the Agri-Civic Center.

- 1) *Call the meeting to order*
 - a. *6:01 PM*
- 2) *Roll call of board members*

	January 7, 2025 Meeting			
Member	Present	Tardy	Absent	Notes
Charlee McCarley	x			
Cecil Berry	x			
Larry Sherman	x			
Chad Imhoff	x			
Steve Orr			x	On the Phone
Mitchell Armitage	x			
Lauralee Prough		x		6:02PM
Jesse Green	x			
Public Attendees – January 7, 2025				
Carlie Doepker			Wayne Rozell	
Kellie Warne			Justin Rackley	
Melanie McFee			Alicia Wagnon	
Marlon Miller				

- 3) *Approve the minutes from the December 3rd meeting*
 - a. *Larry Sherman makes a motion to accept the minutes with the change of 15a Correct spelling of Superintendent*
 - b. *Cecil Berry Seconded*
 - c. *Approved 7-0 Mitchel Armitage, Chad Imhoff, Cecil Berry, Jesse Green, Lauralee Prough, Larry Sherman, Charlee McCarley*
- 4) *Approve the Treasurer report from the month of December.*
 - a. *Lauralee Prough makes a motion to approve the treasure report*
 - b. *Cecil Berry Seconded*
 - c. *Approved 7-0 Mitchel Armitage, Chad Imhoff, Cecil Berry, Jesse Green, Lauralee Prough, Larry Sherman, Charlee McCarley*
- 5) *Discuss and take possible action to approve job descriptions for fair barn employees.*
 - a. *Melania McFee explained to the board that she needs to know what we for see the job descriptions to be. She had two job descriptions from two other county fair barns. Those were read and we established we wanted 2 separate full-time employees. One employee would be responsible for admin work, the other would-be facility manager – they would have their primary job duties and also secondary job duties they would need to switch off weekends helping work events scheduled. Pay will be based off experience.*
- 6) *Discuss and take possible action to approve IT quote for the fairgrounds.*
 - a. *It quotas for the workstation/all the software/emails - \$3,092.50 - to secure the internet and network the quote 18,852.00.*
 - b. *Ms. Kellie will Check with COTC to find out if they offer cybersecurity*
 - c. *Check to see how much the 2nd quote can be cut down with the number of devices that would be connected to the internet.*
- 7) *Public Participation:*
 - a) *Any citizens that wish to make a presentation to the board concerning an agenda item. (2 minutes maximum per person)*
 - a. *No comment from the citizen's*
 - b) *Any citizens that desire to address the board concerning an item for future consideration. (2 minutes maximum per person)*
 - a. *No comment from the citizen's*
- 8) *Update from Kellie on Upcoming events at the fairgrounds also, Hours worked for the month of December.*

- a. Ms. Kellie went over the events held in the month of December 2024 – those would be 9 events. A calendar was presented for the upcoming events for 2025.
- 9) Update from Carli on hours worked for the month of December
 - a. Ms. Carli completed the Spring livestock Show Book, has the website up and running went over the website with the board, also discussed we need a media release from people to use their photos on our website.
- 10) Discuss and take possible action on approving the plans for the west room.
 - a. Steve will email out a draw up of plans for the west room to everyone to look at and bring back to the next meeting to discuss.
- 11) Discuss and take possible action on the drainage system
 - a. Steve said the drainage could be fixed like previously discussed with a 45 degree angle.
- 12) Discuss and take possible action on the drainage on the south side of the building.
 - a. We need to get a plan drawn up to fix the drainage for the south side, the whole south side needs to come down about a foot. Steve and Marlon are going to work together to get a price and plan for fixing it and a possible special meeting will be held to put this plan in action.
- 13) Discuss and take possible action on insulation the wash rack control room.
 - a. Jesse Green makes a motion to use Roy with High performance to spray foam the insulation of the wash rack control room \$1,939.00
 - b. Cecil Berry Seconded
 - c. Approved 7-0 Mitchel Armitage, Chad Imhoff, Cecil Berry, Jesse Green, Lauralee Prough, Larry Sherman, Charlee McCarley
- 14) Discuss and take possible action on purchasing corral panels.
 - a. Chad Imhoff makes a motion to purchase the 13 panels for \$3,380.00
 - b. Cecil Berry Seconded
 - c. Approved 4-2-1 Mitchel Armitage, Cecil Berry, Larry Sherman Chad Imhoff Opposed – Lauralee Prough, Charlee McCarley Abstained Jesse Green.
- 15) Discuss and take possible action on the heater in the east room.
 - a. Jesse Green makes a motion to \$2,900 quote from Mike's Heat and Air to fix the heater. The bill is to be paid out of MNO.
 - b. Mitchel Armitage Seconded
 - c. Approved 7-0 Mitchel Armitage, Chad Imhoff, Cecil Berry, Jesse Green, Lauralee Prough, Larry Sherman, Charlee McCarley

16) Discuss the extension office construction.

a. Steve wanted to check to see if the lines were going to pressure tested.

17) New Business

a. Discuss the dates for the Lincoln County Fair August 20-23, 2025, as possible dates.

b. A Student moved from one school to the other. They need to provide information from the school showing they moved, and their information will be changed on their entry form.

c. A checklist was provided to give out to the schools/4-H office to indicate the building is returned in the same condition that it was rented in.

18) Motion to Adjourn

a. Cecil Berry Made a motion to adjourn the meeting

b. Lauralee Prough Seconded

c. Approved 7-0 Mitchel Armitage, Chad Imhoff, Cecil Berry, Jesse Green, Lauralee Prough, Larry Sherman, Charlee McCarley

19) Adjourn

a. 8:06 PM

CM/CI