

Lincoln County Fair Board

Meeting Minutes

P.O. Box 224 Chandler, Ok. 74834

(405) 258-3502

Lincolncountyok@yahoo.com

For Agenda Posted on July 31st, 2026

The Lincoln County Fair Board conducted a meeting on the **1st of September 2026**, at 6:00 p.m. in the main exhibit hall of the Agri-Civic Center.

1. Call meeting to order

a) 6:02 pm

2. Roll call

September 1st, 2026 Meeting				
Member	Present	Tardy	Absent	Notes
Jimmy Davis	x			
Cecil Berry	x			
Larry Sherman		x		6:06pm
Chad Imhoff	x			
Steve Orr			x	
Justin Rackley			x	
Lauralee Prough	x			
Jesse Green	x			
Sunny Herrmann	x			Left 7:06pm
Public Attendees–September 1st				
Kellie Warne		Carlie Doepker		
Leslie Wilbourn				

3. Discuss and take possible action to approve Treasurers report for the month of August:

- a) Jesse Green motions to approve Treasurers Report excluding the Payne County Bank report.
- b) Cecil Berry seconds the motion
- c) Approved 7-0. Chad Imhoff, Sunny Herrmann, Cecil Berry, Jesse Green
Lauralee Prough, Larry Sherman, Jimmy Davis

4. Discuss and take possible action to approve meeting minutes for the month of August:

- a) Cecil Berry motions to approve the meeting minutes for the month of August.
- b) Jesse Green seconds the motion.
- c) Approved 5-0-2. Sunny Herrmann, Cecil Berry, Jesse Green, Lauralee Prough, Larry Sherman. Abstained- Chad Imhoff, Jimmy Davis

5. Public Participation:

- a) Any citizens that wish to make a presentation to the fair board about a current agenda item. 2 mins
 - I. No Public
- b) Any citizens that wish to make a presentation on agenda item for future consideration. 2 mins
 - I. No Public

6. Update from Miss Kellie from the month of August.

- a) Miss Kellie said the office was moved on the 14th.
- b) COBA, Unity In The Community and the Route 66 Queens contest was held at the fairgrounds.
- c) More events scheduled through the end of the year.
- d) Fall Fair was held and was successful
- e) Cleaning up after the events, scheduling new events, and many other duties were plentiful.

7. Update from Leslie Wilbourn/Five Tool Management on grant administration.

- a) Route 66 Grant- Leslie Wilbourn said the Dept of travel is now in charge of grant. It will open in April/May and close in June. It will have 8 million to fund instead of 3 million. Leslie said she will keep the board up to date with information as it comes available for the grant.

- b) TSET Grant- TSET grant is open and closes September 30th. It is a very particular grant, and it would have to lean towards the farmer's market. Leslie said we would have to reach out to the Chandler's farmers market and see if they would like to move here. Leslie also said there is a bigger grant that opens in October that would not depend on the farmer's market.
- 8. Discuss and take possible action on Five Tool Management researching, applying for, accepting if awarded, and project managing upcoming grant opportunities.
 - a) No Action
- 9. Update on West room remodel and front building reface.
 - a) West room- Leslie Wilbourn gave an update that the wall has been removed between the main hall and West room. Red iron beams had to be removed, and new ones brought in and secured. Change order for the metal wall was approved to continue the inside. Tile work is complete. The remodel will continue through all the events that are being held at the facility. Painting and staining will be next as well as Linns Plumbing on the schedule. Roofing also needs to have excess lines removed. Plan is to have the entire project done by September 11th. Project is staying within budget.
 - b) Building Reface- Leslie Wilbourn spoke with the county about asphalt and subbing it out to H&H. However, the asphalt needs to be completed by September 30th. Marlon Miller is going to see when Haskell Lemmons is available so that dates can be coordinated if able. If not, it will have to be bid out.
- 10. Discuss and take possible action to approve change orders for the West Wing Interior and/or Exterior work project.
 - a) The change order would be \$3500.
 - b) Cecil Berry motions to approve the change order in the amount of \$3500.
 - c) Jesse Green seconds the motion
 - d) Approved 7-0. Chad Imhoff, Sunny Herrmann, Cecil Berry, Jesse Green, Lauralee Prough, Larry Sherman, Jimmy Davis

Skip down to New Business

17. New Business:

- a) Chad Imhoff spoke with Marlon Miller and said the county commissioners got the budget back from the budget maker. The budget came over what the County brought in last year. The county commissioners are looking to cut costs, and they are wanting to cut back at the fairgrounds. Chad said that the

fairgrounds have been neglected for so long that the board is just trying to play catch up. And the facility has come a long way. The budget request this year has come down from last year. And is expected to follow suite next year. Marlon asked for a more detailed list of numbers for projects and would like Leslie Wilbourn to send him the specs for the previous building she had built for a grant.

- b) New hire applications have come in. They need to be gone through and selected applicants interviewed. The interview board will hopefully be able to set up interviews ASAP.

Back to item 11

11. Discuss and take possible action on change orders for LCFG parking lot.

- a) The fair board discussed using a different company for the parking lot project. However per the 6 month bid package and the inability to split a PO, using a different company is not an option.
- b) Jesse Green motions to approve a change order for the LCFG parking lot
- c) Cecil Berry seconds the motion.
- d) Approved 6-0. Chad Imhoff, Cecil Berry, Jesse Green, Lauralee Prough, Larry Sherman, Jimmy Davis

12. Discuss and take possible action on approving \$3000 check to Payne County Bank for Premium Checks.

- a) Lauralee Prough motions to approve a \$3000 be written to Payne County Bank for Premium Checks.
- b) Jesse Green seconds the motion.
- c) Approved 6-0. Chad Imhoff, Cecil Berry, Jesse Green, Lauralee Prough, Larry Sherman, Jimmy Davis

13. Recap on 2026 Lincoln County Fall Fair.

- a) Cecil Berry said his 6 head hog show was great.
- b) Chad Imhoff and Larry Sherman said cattle numbers were down but the heat was intense.
- c) Jimmy Davis said Sheep numbers were great and he had positive feedback.
- d) Carlie Doepker said chicken exhibitors were thrilled to have the chickens inside the pavilion.
- e) Miss Kellie said the rain and heat unfortunately did the BBQ contest in.
- f) The bounce houses were a hit.
- g) The Board agreed in general need to get more word out on the fair.

14. Discuss recommendations for future Lincoln County Fall Fairs.

- a) Carlie Doecker gave her recommendations for the chicken show. The exhibitors had a lot of feedback on what they would like to see added to the show. The board requested she type of recommendations to present to the board. She also had requests from the horse show exhibitors to move the show from Friday night to Saturday morning.
- b) Lauralee Prough suggested moving the food trucks and entertainment to South Lawn. It would help with congestion and have everything in one spot.

15. Discuss and take possible action on rescheduling Fall Fair horse show.

- a) Carlie Doecker requested that she be able to reschedule the Fall Fair horse show if possible. The exhibitors have expressed their desire to still have the show if possible. The board discussed and said she can do so at her discretion since she is the superintendent for that division, and it is held in the outdoor arena.

16. Update on Scholarship Fund.

- a) Lauralee Prough said still pending on the IRS for tax exempt status.

17. Motion to adjourn.

- a) Jesse Green motions to adjourn
- b) Larry Sherman seconds the motion
- c) Approved 6-0. Chad Imhoff, Cecil Berry, Jesse Green, Lauralee Prough, Larry Sherman, Jimmy Davis

18. Adjourn

- a) 7:54pm

CI/CD