

# Lincoln County Fair Board

## Meeting Minutes

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For Agenda Posted on January 2<sup>nd</sup>, 2026

The Lincoln County Fair Board conducted a meeting on the **6<sup>th</sup> January 2026**, at 6:00 p.m. in the main exhibit hall of the Agri-Civic Center.

- 1) *Call the meeting to order*
  - a. 6:00pm
- 2) *Roll call of board members*

	January 6th, 2026 Meeting			
Member	Present	Tardy	Absent	Notes
Jimmy Davis	x			
Cecil Berry	x			
Larry Sherman	x			
Chad Imhoff			x	
Steve Orr			x	
Mitchell Armitage	x			
Lauralee Prough	x			
Jesse Green	x			
Sunny Herrmann			x	
Public Attendees – January 6th				
Carlie Doepker			Kellie Warne	
Marcus Dunn			Leslie Wilbourn	
Marty Coulson				

- 3) *Discuss and take possible action to approve Treasurers report for the month of November.*
  - a) *The board viewed the minutes; however, the agenda item said the treasure's report was for November instead of December. Due to the oversight the minutes could not be voted on and were tabled until the next meeting.*
- 4) *Discuss and take possible action to approve the minutes from the December 2nd regular meeting.*
  - a) *Cecil Berry motions to approve the minutes from the December 2nd regular meeting.*
  - b) *Lauralee Prough seconds the motion.*
  - c) *Approved 5-0-1 Cecil Berry, Jesse Green, Lauralee Prough, Larry Sherman, Jimmy Davis. Abstained- Mitchell Armitage*
- 5) *Public Participation:*
  - a) *Any citizens that wish to make a presentation to the fair board about a current agenda item. 2 mins*
    - I. *No participation*
  - b) *Any citizens that wish to make a presentation on agenda item for future consideration. 2 mins*
    - II. *Marcus Dunn spoke about having an AG mechanics contest. He spoke to the other AG teachers about having it at our spring show and premium sale and they all agreed it would be a welcome addition. Business that supports the mechanics program would sponsor the prizes and it's a lead on to the students potentially working for them. This show helps the kids to become critical thinkers about their projects. Marcus spoke about the kids he works with and how they will likely become members of their trade. He wants to base the AG Mechanics show off OYE rules. It was suggested that we have a traveling trophy for the prize for the chapter and be recognized at the premium sale. The individual would keep their premium sale money. More discussion will need to happen for future plans. Will put on March Agenda*
- 6) *Update from Miss Kellie on events and hours worked for the month of December.*

- a) *Miss Kellie gave updates on the different events and attendance that were held at the fairgrounds.*
- b) *Set up and tear down and cleaning for most events were needed.*
- c) *Miss Kellie assisted at the Prague jackpot and Meeker jackpot.*
- d) *Meeker decided to rent the facility vs cleaning up after. So, the cleaning of the facility was put on the fairgrounds.*
- e) *Both jackpots had great attendance.*
- 7) *Update from Miss Carlie on events and hours worked for the month of December.*
  - a) *Miss Carlie updated the board on the process of the banners. Banners are done but we are waiting on them to be delivered.*
  - b) *Attended meetings and ran errands to the courthouse.*
  - c) *Attended and worked the steer check-in. Was an interesting learning process.*
  - d) *Received and entered all of the spring entry forms.*
  - e) *With the help of a trustee, cleaned up after Meeker jackpot.*
- 8) *Update from Leslie Wilbourn on grant administration.*
  - a) *Leslie gave an update on the different grants. She said there is a healthy incentive grant for communities. Leslie thinks one would be great for the concession stand, however county entities are not currently included in the grant.*
- 9) *Discuss and take possible action to reapply for Route 66 Revitalization Grant.*
  - a) *Leslie Wilbourn received the scores and debriefing from our grant application. We scored well, with no low scores and only two areas in which we received mid-level scores vs high levels.*
  - b) *In the budget area we scored very well.*
  - c) *Leslie has a marketing plan that she presented to the board that she will use to help beef our application up.*
  - d) *The county commissioners voted for the fair board to re-apply for the grant. The Fair board also would like to re-apply for the grant.*
  - e) *Lauralee Prough motions to re-apply for the Route 66 Revitalization Grant.*
  - f) *Larry Sherman seconds the motion.*
  - g) *Approved 6-0. Mitchell Armitage, Cecil Berry, Jesse Green, Lauralee Prough, Larry Sherman, Jimmy Davis*

- 10) *Discuss and take possible action to apply to TSET grant.*
- a) *Leslie Wilbourn explained the specifications for the grant that were already agreed upon.*
  - b) *We now have all of the paperwork that is required to apply.*
  - c) *The county commissioners voted for the fairgrounds to apply for the TSET grant.*
  - d) *Lauralee Prough motions to apply for the TSET grant.*
  - e) *Jimmy Davis seconds the motion.*
  - f) *Approved 6-0. Mitchell Armitage, Cecil Berry, Jesse Green, Lauralee Prough, Larry Sherman, Jimmy Davis*

*\* Down to item 16*

- 16) *Discuss and take possible action on west room remodel.*
- a) *Leslie Wilbourn presented a rendering of the final layout for the remodel.*
  - b) *The board looked at the rendering and agreed that it was what they wanted.*
  - c) *Cecil Berry motions to approve the final rendering for the west room remodel.*
  - d) *Jimmy Seconds the motion.*
  - e) *Approved 6-0. Mitchell Armitage, Cecil Berry, Jesse Green, Lauralee Prough, Larry Sherman, Jimmy Davis*
  - f) *The board discussed using Leslie Wilbourn/5 Tool Management for project management of both the remodel/refacing projects.*
  - g) *Leslie Wilbourn would be paid 12% for a project 100k and under. 10% for a project 101k-200k and 8% for a project over 201K.*
  - h) *Cecil Berry Motions to use Leslie Wilbourn/5 Tool Management as project manager for the remodel/refacing projects.*
  - i) *Jimmy Davis seconds the motion*
  - j) *Approved 4-0-2 Cecil Berry, Jesse Green, Lauralee Prough, Jimmy Davis. Abstained Mitchell Armitage, Larry Sherman*
  - k) *Lauralee Prough motions to allow Leslie Wilbourn/5 Tool Management to work with the county clerk's office on the competitive bid for the West Room Remodel.*
  - l) *Cecil Berry seconds the motion.*
  - m) *Approved 6-0. Mitchell Armitage, Cecil Berry, Jesse Green, Lauralee Prough, Larry Sherman, Jimmy Davis*

17) *Discuss and take possible action on refacing the front of Agri-Civic center.*

- a) *Leslie Wilbourn is working on numbers for material costs.*
- b) *Tabled until next meeting.*

18) *Discuss and take possible action parking lot renovation and drainage.*

- a) *No Update*

*\* Back to item 11*

11) *Discuss and take possible action on old pen sale/disposal.*

- a) *Only one school wants their pens back, that they made.*
- b) *It was expressed that the old pens be kept in the event that districts are brought to our facility.*
- c) *Mitchell Armitage suggested having Miss Kellie and Chad Imhoff look through the pens and which ones are to be kept and which ones could be disposed of.*
- d) *No action*

12) *Discuss and take possible action on left over construction materials.*

- a) *Foam board was left over from the roof project. It is breaking apart and the wind is blowing it around the grounds.*
- b) *There was discussion of keeping the materials vs disposing of them.*
- c) *Cecil Berry motions to trash the left over construction materials.*
- d) *Mitchell Seconds the motion.*
- e) *Approved 6-0. Mitchell Armitage, Cecil Berry, Jesse Green, Lauralee Prough, Larry Sherman, Jimmy Davis*

13) *Discuss and take possible action on banners for spring show and fall fair.*

- a) *The board looked at a selection of examples for banners.*
- b) *They picked a banner that they would like a few changes made to.*
- c) *It was discussed what banners to use for the overall grand/Reserve champion. The board would like a fabric material with a wooden dowl through it to hang. Dark purple and light purple will be the colors used.*
- d) *Lauralee Prough motions to use the selected banner for the regular spring show and dark purple and light purple material for the overall grand/reserve champions.*
- e) *Cecil Berry seconds the motion.*
- f) *Approved 6-0. Mitchell Armitage, Cecil Berry, Jesse Green, Lauralee Prough, Larry Sherman, Jimmy Davis*

- 14) *Discuss and take possible action on Spring Show Nominations.*
  - a) *Jimmy Davis received phone calls about the nominations and thought that everyone was not on the same page.*
  - b) *The board discussed that it seemed to be a misunderstanding but as a whole they were all on the same page.*
  - c) *No action*
- 15) *Discuss and take possible action on Premium Sale sponsorship scholarship.*
  - a) *Lauralee Prough met with John Collins and discussed the scholarship. It was suggested the funds from the sale of the sign be made into an endowment. That way the funds are not the responsibility of the board or the county.*
  - b) *Lauralee Prough presented a rough draft of the scholarship requirements to the board. They discussed in length the changes they would like made, to include a grading scale. The suggested grading scale would be 50% would be inside and outside exhibits. 30% would be a max 1000 word essay, read and graded by a English teacher. 20% would be community involvement by the applicant.*
  - c) *Lauralee Prough will revise her rough draft and bring it to the February meeting.*
  - d) *Tabled*

*New Business:*

- a) *Miss Carlie said she would like to take head shots of all the board members after the election in February.*
  - b) *Jesse Green brought up if the livestock judging contest should be at the Spring show or a separate event. The board members agreed that it should be at the Spring show.*
- 10) *Make a motion to adjourn:*
    - a) *Cecil Berry motions to adjourn the meeting.*
    - b) *Lauralee Prough seconds the motion*
    - c) *Approved 6-0 Mitchell Armitage, Cecil Berry, Jesse Green, Lauralee Prough, Larry Sherman, Jimmy Davis*
  - 11) *Adjourn:*
    - a) *8:26PM*

*CI/CD*