Lincoln County Fair Board

Meeting Minutes

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For Agenda Posted on February 27th, 2026

*The Lincoln County Fair Board conducted a meeting on the **3rd March 2026**, at 6:00 p.m. in the main exhibit hall of the Agri-Civic Center.*

1) *Call the meeting to order*
   a. *6:00pm*
2) *Roll call of board members*

	March 3rd, 2026 Meeting			
Member	Present	Tardy	Absent	Notes
Jimmy Davis	x			
Cecil Berry	x			
Larry Sherman	x			
Chad Imhoff		x		@6:09pm
Steve Orr			x	
Justin Rackley	x			
Lauralee Prough	x			
Jesse Green	x			
Sunny Herrmann		x		@6:01pm

Public Attendees – February 3rd	
Carlie Doepker	Kellie Warne
Bill Robbins	Beth Place
Wayne Rozzell	Mitchell Armitage

3) *Election of fair board officers*
   a) *Cecil Berry motions for Chad Imhoff as fair board president.*
   b) *Jesse Green seconds the motion.*
   c) *Approved 5-1-1 Jesse Green, Cecil Berry, Sunny Herrmann, Larry Sherman, Justin Rackley. Against -Jimmy Davis. Abstained- Lauralee Prough*
   d) *Cecil Berry motions for Jesse Green as fair board vice president.*
   e) *Sunny Herrmann seconds the motion.*
   f) *Approved 5-0-2 Jesse Green, Cecil Berry, Sunny Herrmann, Larry Sherman, Jimmy Davis. Abstained -Justin Rackley, Lauralee Prough*
   g) *Larry Sherman motions for Cecil Berry as fair board treasurer.*
   h) *Jimmy Davis Seconds the motion.*
   i) *Approved 5-0-2 Jesse Green, Cecil Berry, Sunny Herrmann, Larry Sherman, Jimmy Davis. Abstained -Justin Rackley, Lauralee Prough*
   j) *Justin Rackley motions for Carlie Doepker to be secretary as a non voting member.*
   k) *Cecil Berry seconds the motion.*
   l) *Approved 7-0 Jesse Green, Cecil Berry, Sunny Herrmann, Larry Sherman, Jimmy Davis, Lauralee Prough, Justin Rackley*
4) *Discuss and take possible action to approve Treasurers report for the month of February.*
   a) *Lauralee Prough motions to approve the treasurers report for February.*
   b) *Jimmy Davis seconds the motion.*
   c) *Approved 6-0-2 Jesse Green, Cecil Berry, Sunny Herrmann, Larry Sherman, Jimmy Davis, Lauralee Prough. Abstained- Justin Rackley, Chad Imhoff*
5) *Discuss and take possible action to approve the minutes from the February 3rd regular meeting.*
   a) *Lauralee Prough motions to approve the minutes from the February 3rd regular meeting.*
   b) *Cecil Berry seconds the motion.*
   c) *Approved 7-0-1 Chad Imhoff, Cecil Berry, Jesse Green, Sunny Herrmann, Lauralee Prough, Larry Sherman, Jimmy Davis. Abstained-Justin Rackley*
6) *Public Participation:*

a) *Any citizens that wish to make a presentation to the fair board about a current agenda item. 2 mins*
   I. *No participation*

b) *Any citizens that wish to make a presentation on agenda item for future consideration. 2 mins*
   II. *No participation*

7) *Update from Miss Kellie on events and hours worked for the month of February.*
   a) *Miss Kellie gave updates on the different events and attendance that were held at the fairgrounds.*
   b) *Attending Chandler Local show and clean up after show was done.*
   c) *Preparation for the Spring Livestock show was plentiful.*
   d) *The Spring show and premium sale were great and although busy the attendance was wonderful.*

8) *Update from Miss Carlie on events and hours worked for the month of February.*
   a) *Miss Carlie updated the board on the half of the month she worked.*
   b) *Came back to work the week of the livestock show and thinks it went well overall. While busy it went smoother then last year.*
   c) *Caught up on errands, bills and office duties that needed done in the time she was gone.*

Skipped to item 12

*12**)** Discuss and take possible action appoint two points of contact for projects managed by 5 Tool Management/ Leslie Wilbourn.*

   a) *Leslie Wilbourn spoke with Chad Imhoff about having two points of contact for all the remodeling projects without having to call a special meeting.*
   b) *The fair board discussed whom they would like to make decisions on behalf of the fair board.*
   c) *Jesse Green motions for Chad Imhoff and Steve Orr to be the two points of contact for remodeling projects.*
   d) *Cecil Berry seconds the motion.*
   e) *Approved 8-0 Chad Imhoff, Cecil Berry, Jesse Green, Sunny Herrmann, Lauralee Prough, Larry Sherman, Jimmy Davis, Justin Rackley*

13) Discuss and take possible action to on naming scholarship non-profit and approving company to help establish 501.3c and EIN.

- *a) Lauralee Prough spoke with John Collins about using Kelly Lee to help the board set up a 501.3c and EIN for the new scholarship.*
- *b) The fair board will need to approve the use of Kelly Lee for these services. Kelly Lee will not charge for her services.*
- *c) The fair board also discussed a name for the scholarship. It was decided the scholarship will be called the Lincoln County Agricultural Education Scholarship.*
- *d) Cecil Berry Motions to use Kelly Lee to assist in setting up a 501.3c and EIN for the scholarship fund.*
- *e) Jesse Green seconds the motion.*
- *f) Approved 8-0 Chad Imhoff, Cecil Berry, Jesse Green, Sunny Herrmann, Lauralee Prough, Larry Sherman, Jimmy Davis, Justin Rackley*
- *g) Lauralee Prough motions to name the scholarship the "Lincoln County Agricultural Education Scholarship".*
- *h) Larry Sherman seconds the motion.*
- *i) Approved 8-0 Chad Imhoff, Cecil Berry, Jesse Green, Sunny Herrmann, Lauralee Prough, Larry Sherman, Jimmy Davis, Justin Rackley*

14) Discuss and take possible action on appointing John Collins and a fair board member/members for setting up and appointing a scholarship committee board.

- *a) Lauralee Prough spoke with John Collins and said the committee has to be separate from the fair board and have an odd number of members so that there is never a quorum.*
- *b) The board discussed having John Collins, Lauralee Prough, Sunny Herrmann and Chad Imhoff, be the persons who will set up a scholarship board.*
- *c) Jesse Green motions for John Collins, Lauralee Prough, Sunny Herrmann and Chad Imhoff to set up a scholarship board.*
- *d) Cecil Berry seconds the motion.*
- *e) Approved 8-0 Chad Imhoff, Cecil Berry, Jesse Green, Sunny Herrmann, Lauralee Prough, Larry Sherman, Jimmy Davis, Justin Rackley*

15) Discuss 2026 Spring Livestock Show.

- *a) Chad Imhoff thought the entire show went smooth. He was surprised at the number of people who were not aware of all the updates that have been made to the facility. Chad said that everyone was very impressed with how the facility looked.*
- *b) Lauralee Prough had been asked by multiple people why they could not back their trailers up to the building. It was explained that the concrete was still fresh and had to cure so vehicles could not be driven on it. Trailers will be able to be backed up to the doors next year.*
- *c) Jesse Green said he was surprised at the amount of people who do not read the rule book to know all of the rule updates.*
- *d) The board agreed that having the premium sale on Monday was a huge success and general attendance was up.*

18) Discuss rule changes for 2027 Spring Livestock Show

- *a) Jesse Green said he would like the sheep to be nominated as a specific breed and if they do not qualify for that breed standard then they will be moved to the cross class. This would prevent any issues with the clerk for the show and speed check I up.*
- *b) Lauralee Prough and Justin Rackley explained that Tulsa and OYE have someone to classify their sheep and they have a master list of all entries. Justin said having a master list would make check in faster and they could be broken by breed after check in.*
- *c) Lauralee Prough will email a list of other rule changes to Carlie for the next meeting.*

** Back to item 9*

9) Discuss and take possible action to enter Executive Session Pursuant to 25 O.S.§ 307(B)(3) for the discussion of hiring, firing, replacing and duties of fairgrounds employees.

- *a) Cecil Berry motions to enter into executive session.*
- *b) Jimmy Davis seconds the motion.*
- *c) Approved 8-0 1 Chad Imhoff, Cecil Berry, Jesse Green, Sunny Herrmann, Lauralee Prough, Larry Sherman, Jimmy Davis, Justin Rackley*
- *d) Entered into executive session at 7:12pm*

10) *Discuss and take possible action to end executive session and return to open meeting.*
   a) *Cecil Berry motions to end executive session and return to open meeting.*
   b) *Lauralee Prough seconds the motion*
   c) *Approved 8-0 1 Chad Imhoff, Cecil Berry, Jesse Green, Sunny Herrmann, Lauralee Prough, Larry Sherman, Jimmy Davis, Justin Rackley*
   d) *Executive session ended at 8:39pm*

11) *Discuss and take possible action on hiring, firing, replacing and duties of fairgrounds employees.*
   a) *Miss Carlie has resigned from her position for personal reasons and has enjoyed her time with the fairgrounds and board.*
   b) *The fair board would like to seek applications for a Fairgrounds Facility Supervisor. Miss Carlie will meet with HR to define a job description for a new hire.*
   c) *The pay scale will be between $3600-$4600 pending applicant qualifications.*
   d) *Lauralee Prough motions to seek applications for a "Fairgrounds Facility Supervisor" with a pay scale of $3600-$4600.*
   e) *Jimmy Davis seconds the motion.*
   f) *Approved 8-0 Chad Imhoff, Cecil Berry, Jesse Green, Sunny Herrmann, Lauralee Prough, Larry Sherman, Jimmy Davis, Justin Rackley*
   g) *The board discussed having several fair board members look at qualified candidates to decide whom to interview.*
   h) *Jimmy Davis motions to have Chad Imhoff, Cecil Berry, Jesse Green and Steve Orr look at applications for the Fairgrounds Facility Supervisor position.*
   i) *Lauralee Prough seconds the motion.*
   j) *Approved 8-0 Chad Imhoff, Cecil Berry, Jesse Green, Sunny Herrmann, Lauralee Prough, Larry Sherman, Jimmy Davis, Justin Rackley*

**Back to item 17*

17) Discuss and take possible action to sign American Red Cross Emergency Facility Use Agreement.

- *a) Emergency Management provided a contract with American Red Cross that requests use of the facility in the event of a natural disaster or emergency.*
- *b) The board agrees that the facility would be beneficial for the Red Cross and they will not charge for use of the facility.*
- *c) Jesse Green motions to sign American Red Cross Emergency Facility Use Agreement.*
- *d) Sunny Herrmann seconds the motion.*
- *e) Approved 8-0 Chad Imhoff, Cecil Berry, Jesse Green, Sunny Herrmann, Lauralee Prough, Larry Sherman, Jimmy Davis, Justin Rackley*

18) Discuss and take possible action to renew website through Wix.

- *a) Jesse Green motions to renew website through Wix for two years for the discounted price of $420.*
- *b) Cecil Berry seconds the motion.*
- *c) Approved 8-0 Chad Imhoff, Cecil Berry, Jesse Green, Sunny Herrmann, Lauralee Prough, Larry Sherman, Jimmy Davis, Justin Rackley*

19) Discuss and take possible action on buildings on the East side of the fairgrounds.

- *a) The fair board discussed each of the buildings and what they would like done with them.*
- *b) As of now they will leave all buildings as is until a potential stand alone concession stand can be built.*
- *c) Leslie Wilbourn has found a grant she believes the fairgrounds could potentially receive that would be a separate building with an attached pavilion.*
- *d) The board would like Leslie Wilbourn to continue to look into the grant further.*
- *e) No discussion*

New Business:

- *a) No new business*

10) *Make a motion to adjourn:*
   a) *Jesse Green motions to adjourn the meeting.*
   b) *Cecil Berry seconds the motion*
   c) *Approved 8-0 Chad Imhoff, Cecil Berry, Jesse Green, Sunny Herrmann, Lauralee Prough, Larry Sherman, Jimmy Davis, Justin Rackley*
11) *Adjourn:*
   a) *8:59PM*

CI/CD