

Lincoln County Fair Board

Meeting Minutes

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For Agenda Posted on July 31st, 2026

The Lincoln County Fair Board conducted a meeting on the **4th August 2026**, at 6:00 p.m. in the main exhibit hall of the Agri-Civic Center.

1. Call meeting to order

a) 6:01 pm

2. Roll call

	August 4th, 2026 Meeting			
Member	Present	Tardy	Absent	Notes
Jimmy Davis			x	
Cecil Berry	x			
Larry Sherman	x			
Chad Imhoff			x	
Steve Orr			x	
Justin Rackley	x			
Lauralee Prough	x			
Jesse Green		x		6:14pm
Sunny Herrmann	x			
Public Attendees– August 4th				
Kellie Warne		Carlie Doepker		
Leslie Wilbourn		Marlon Miller		

Wayne Rozzell	Ann Holland
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3. Discuss and take possible action to approve Treasurers report for the month of July:

- a) Lauralee Prough motions to approve Treasurers Report
- b) JJ Rackley seconds the motion.
- c) Approved 5-0. Justin Rackley, Sunny Herrmann, Cecil Berry, Lauralee Prough
Larry Sherman

4. Discuss and take possible action to approve meeting minutes for the month of July:

- a) JJ Rackley motions to approve the meeting minutes for the month of July.
- b) Lauralee Prough seconds the motion.
- c) Approved 4-0-1. Justin Rackley, Sunny Herrmann, Lauralee Prough, Larry
Sherman. Abstained- Cecil Berry

5. Public Participation:

- a) Any citizens that wish to make a presentation to the fair board about a
current agenda item. 2 mins
 - I. Ann Holland said she is to take over judging contest for fall fair as
previously discussed. There will be 8 classes for the contest. She is
coordinating all the judges and cards. N.O.C. is handling the group
leaders and reasons takers.
- b) Any citizens that wish to make a presentation on agenda item for future
consideration. 2 mins
 - I. No Public

6. Update from Miss Kellie from the month of July.

- a) Miss Kellie said she went shopping with Leslie for the west room remodel. In
total they have saved over \$5000.
- b) More events scheduled through the end of the year.
- c) Harrah's casino and monthly market hosted events at the fairgrounds amid
the construction.
- d) Cleaning up after the events, mowing, spraying and picking up limbs were
plentiful.

7. Update from Leslie Wilbourn/Five Tool Management on grant administration.

- a) Route 66 Grant- Leslie Wilbourn said the Route 66 Revitalization grant opens August 20th. Leslie is waiting for the specs on the grant since they are expected to change due to the structure change.
- b) TSET Grant- TSET has the farmers market grant. Chad spoke with Leslie about a pavilion with two awnings with a restroom and concession. Leslie is going to speak with the Chandler farmers market about if they would like to potentially move here if they had a new facility that could be used in all-weather types.

8. Discuss and take possible action on Grant Administration Approval Process.

- a) Leslie Wilbourn asked the board to consider if non-matching grant deadlines are due between meetings, could the fair board president be given authority to approve the use of non-matching grants.
- b) The board discussed amongst themselves.
- c) Jesse Green motions for the fair board president to approve Leslie Wilbourn/Five Tool Management to apply for non-matching grants, between meeting dates.
- d) JJ Rackley seconds the motion.
- e) Approved 6-0. Justin Rackley, Sunny Herrmann, Cecil Berry, Jesse Green, Lauralee Prough, Larry Sherman

9. Update on West room remodel and front building reface.

- a) Leslie Wilbourn spoke about Exterior Reface- New sub-contractor is being used to reface the building. The concrete for the porch is finished and the red iron for the porch is also installed. They will be moving into the second phase soon.

10. Discuss and take possible action on Lincoln County Fairgrounds interior and exterior building projects.

- a) No action

11. Discuss and take possible action on revised entry door quotes.

- a) Leslie spoke with the fire inspector about safety codes for exit doors. Double entry doors in the main entrance, double door on the East room entrance, double door on the west side and a single door for the lobby entrance on the west room.
- b) Advanced Doors \$18,550, Shawnee Glass \$14,597, H&H \$19,516.40.

- c) Jesse Green motions to use Shawnee Glass with a quote of \$14,597.
- d) JJ Rackley seconds the motion.
- e) Approved 6-0. Justin Rackley, Sunny Herrmann, Cecil Berry, Jesse Green, Lauralee Prough, Larry Sherman

12. Discuss and take possible action on increasing the budget for live music during the fall fair to \$1000.

- a) Jesse Green motions to increase the budget to \$1000 for live music during the fall fair
- b) Lauralee Prough seconds the motion.
- c) Approved 6-0. JJ Rackley, Sunny Herrmann, Cecil Berry, Jesse Green, Lauralee Prough, Larry Sherman

13. Discuss and take possible action on list of banners needed for fall fair.

- a) Miss Kellie took inventory of the banners and made a list that was verified by fair board members and is good to go.

14. Discuss and take possible action to approve fall fair banner design and sizes.

- a) The board was presented with multiple banner options to choose from and decided they liked the flag banner/option 2 the best.
- b) Jesse Green motions to use the flag design banner for the fall fair.
- c) Sunny Herrmann seconds the motion.
- d) Approved 6-0. JJ Rackley, Sunny Herrmann, Cecil Berry, Jesse Green, Lauralee Prough, Larry Sherman
- e) JJ Rackley motions to make all banner sizes 2x3 for the price of \$24 per banner.
- f) Jesse Green seconds the motion.
- g) Approved 6-0. JJ Rackley, Sunny Herrmann, Cecil Berry, Jesse Green, Lauralee Prough, Larry Sherman

15. Update on Scholarship Fund.

- a) Lauralee Prough said the scholarship fund is still being processed at the state office currently and waiting on IRS for tax exempt status.

16. Update on Ag-Mechanics Show.

- a) No Update

17. New Business.

- a) Jesse Green spoke about Cattleman's has not sent checks yet from the Spring Livestock Show. They are trying are trying to figure it out. However, that show is not put on by the Fairgrounds and that is what is to be said if anyone asks.

18. Motion to adjourn.

- a) Jesse Green motions to adjourn
- b) Lauralee Prough seconds the motion
- c) Approved 6-0. JJ Rackley, Sunny Herrmann, Cecil Berry, Jesse Green, Lauralee Prough, Larry Sherman

19. Adjourn

- a) 7:07pm

CI/CD