

Lincoln County Fair Board

Meeting Minutes

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For Agenda Posted on July 2nd, 2026

*The Lincoln County Fair Board conducted a meeting on the **7th of July 2026**, at 6:00 p.m. in the main exhibit hall of the Agri-Civic Center.*

- 1) Call the meeting to order*
 - a. 6:09pm*
- 2) Roll call of board members*

	July 7th, 2026 Meeting			
<u>Member</u>	<u>Present</u>	<u>Tardy</u>	<u>Absent</u>	<u>Notes</u>
Jimmy Davis	x			
Cecil Berry			x	
Larry Sherman	x			
Chad Imhoff	x			
Steve Orr	x			
Justin Rackley	x			
Lauralee Prough	x			
Jesse Green	x			
Sunny Herrmann	x			Left at 7pm
Public Attendees – July 7th				
Katie Imhoff		Kellie Warne		

1) **Call meeting to order:** Chad Imhoff @ 6:09pm

2) **Roll call:** Chad Imhoff

3) **Discuss and take possible action to approve Treasurers report for the month of June:**

a) Jesse Green motions to approve Treasurers Report

b) Steve Orr seconds the motion.

c) Approved 8-0. Justin Rackley, Chad Imhoff, Sunny Herrmann, Jesse Green, Steve Orr, Lauralee Prough, Larry Sherman, Jimmy Davis.

4) **Discuss and take possible action to approve meeting minutes for the month of June:**

a) Steve Orr motions to approve the meeting minutes for the month of June:

b) Justin Rackely seconds the motion.

c) Approved 7-0-1. Approved: Justin Rackley, Chad Imhoff, Sunny Herrmann, Jesse Green, Steve Orr, Larry Sherman, Jimmy Davis. Lauralee Prough abstained.

5) **Public Participation:**

a) Any citizen that wishes to make a presentation to the fair board about a current agenda item. 2 minutes.

I. No Public

b) Any citizen that wishes to make a presentation to the fair board about a future agenda item. 2 minutes.

I. No Public

6) **Update from Kellie Warne on hours worked in the month of June :**

a) Harrah Casino using the facility very frequently.

b) Moved offices from office to east room and set up to work from there.

c) June 11th: meeting with David Bosco for BBQ contest. 3 divisions- beans, dessert & ribs.

d) June 13th Monthly Market. Main hall and part of pavilion.

e) June 23rd: Jesse Green brought 6 pallets of pellet shavings to redo ring.

f) June 27th- OYGMA: Goat show. Great turnout, even some out of state kids.

g) June 29th: got all the pens cleaned from OYGMA show

h) June 30th: Shopped at Lowes with Leslie for new items for office remodel over \$3,800 saved.

i) OYMGA: booked for later this fall again

j) Cowboy Cashout booked again for next show season

k) August 15th: Unity in the Community scheduled

7) Update from Leslie Wilbourn/Five Tool Management on grant administration:

a) Route 66: meeting in August to decide timeline on next grant waves.

8) Update on West room remodel and front building reface : Leslie Wilbourn-

a) Demo is complete. Contractors did a great job and it is ready for next steps. Ready to start framing starting Friday & Saturday. Is that okay with monthly market going on having noise etc? Discussion. Agreed to let them work.

b) Interior: with discussion after looking at the interior she will be letting the contractors know next steps. The missing window was leaking so it was decided to remove it.

c) Exterior: Lots of issues they are finding as they go along with each addition area and they are working through them as they come up. Leslie will

be meeting with contactor supervisor tomorrow to address the issues & make a plan to correct them.

d) Discussion about the wall

9) Discuss and take possible action to approve invoice payment for Five Tool Management : (25% of 10%)

a) Motion to approve: Jesse Green

b) Second the motion: Larry Sherman

c) Approved: 7-0. Justin Rackley, Chad Imhoff, Jesse Green, Steve Orr, Lauralee Prough, Larry Sherman, Jimmy Davis.

10) Discuss and take possible action on Fall Fair Book:

Discussion. Date for Royalty contest on Saturday. Revise schedule to 6pm. Lauralee to work with Carlie to correct and get published. Discussion over publishing planned Judges. Agreed to put it out there electronically or social media only but not in printed book version.

a) No action taken/needed.

11) Discuss and take possible action on Fall Fair/Banners:

Discussion: Kellie Warne submitted a proposal from Adyson Thompson for making banners for the fall fair, at \$16 for a 2x3. Unsure of weight of vinyl and if there is grommets etc. Kelli Watkins is who did the Spring ones that looked great and with a much smoother process and no issues. Ryan Coddling did the fall ones last year, and it was a huge hassle & had lots of issues. Want to give Kelli Watkins the opportunity first to quote the fall banners. Budget discussed for banners.

a) Motion to approve a budget not to exceed \$3,500.00 for banners:
Jesse Green

b) Second the motion: Steve Orr

c) Approved: 7-0. Justin Rackley, Chad Imhoff, Jesse Green, Steve Orr, Lauralee Prough, Larry Sherman, Jimmy Davis.

12) Discuss and take possible action on approving petting zoo and entertainment to South side of pavilion:

Discussion: Carnival said its too small of an area. They aren't willing to come this year. Maybe next year once area is more clear. Lauralee is trying to find an inflatable company to have them setup and have a play area as a draw. Lauralee to get south lawn entertainment Friday & Friday night band lined out for Saturday. Food trucks- can't be serving same food as Cattlemans. Petting Zoo- Charlee & Cody McCarley said they can come up with animals for petting zoo. Board called Marlon to verify funds that could be spent for the event. Less than \$15K doesn't need to go out for bids. 6-10pm at no charge to participants. Lauralee to see if she can get additional parking lined out to the west of the fairgrounds.

a) Motion to approve entertainment for Friday & Saturday evenings south side not to exceed \$15K: Steve Orr

b) Second the motion: Lauralee Prough

c) Approved: 7-0. Justin Rackley, Chad Imhoff, Jesse Green, Steve Orr, Lauralee Prough, Larry Sherman, Jimmy Davis.

13) Discuss and take possible action on double glass doors for North entrance: (Glass with metal frame- 1 double door and 2 single doors)
Leslie Wilbourn-

Discussion about door between west room and main hall. Steve to get Bobby (Fire Chief) to see if needed. If not, remove it from the plan. Exterior doors were removed from bid package with contractors. Not to exceed \$13,000 for these doors.

a) Motion to use Advance Door with budget not to exceed \$13,000 if 5 doors are required.

Approved: Steve Orr

b) Second the motion: Sunny Herrmann

c) Approved: 8-0. Justin Rackley, Chad Imhoff, Sunny Herrmann, Jesse Green, Steve Orr, Lauralee Prough, Larry Sherman, Jimmy Davis.

14) Discuss and take possible action on facility rental prices :

Discussion: comparable facility price sheet from Payne, Noble & Creek County Fairgrounds. Discussion in depth. Proposed recommendation by Steve Orr- pen cost and clean-up of shavings in addition to rental price. Additional discussion over ring charges as well as table and chairs rental.

Proposed rental price changes:

Pavillion \$500.00, cleaning fee per day \$125.00

Main Hall: \$300.00

East Hall: \$200.00

Horse Area: \$125.00

Pens: 1-50= \$300.00

51-100 = \$400

101-150= \$500

151-200= \$600

Digital Scale Charge: \$50.00

Pricing to go into effect for any new bookings for 2026 and all bookings for 2027.

Deposit % is to remain at 50% to book reservation.

a) Motion to approve: Steve Orr

b) Second the motion: Lauralee Prough

c) Approved: 7-0. Justin Rackley, Chad Imhoff, Jesse Green, Steve Orr, Lauralee Prough, Larry Sherman, Jimmy Davis.

15) Discuss and take possible action on power poles from OG&E :

Discussion: Fairboard has on next years budget to improve outdoor lighting/poles outside the fairgrounds.

Proposal: consolidate meters to minimize from the current 11 meters to be more financially responsible (approx. \$30-\$40 a meter per month charge). Need to add at least 10 more poles for better lighting.

a) Motion to approve for Steve Orr to apply for 10 OG&E light poles not to exceed \$6,500.00: Jesse Green

b) Second the motion: Larry Sherman

c) Approved: 7-0. Justin Rackley, Chad Imhoff, Jesse Green, Steve Orr, Lauralee Prough, Larry Sherman, Jimmy Davis.

16) **Update on Scholarship Fund:** Lauralee Prough

Kim has applied for Tax Exempt status from the IRS, waiting on approval. Then will go back to Secretary of State to finish up the process.

17) **Update on Ag-Mechanics Show:** Lauralee Prough

E-mails back from a few but still waiting on others. No other update at this time, but the process is moving forward.

18) **New Business:**

a) Jesse Green- On treasurers report: can we get a detailed report each month on deposits not just charges. Need a detailed report/breakdown for receivables. Kellie to look into this from the county office.

b) August Meeting: Chad and Jesse will not be able to attend the August 4th scheduled meeting.

c) Discussion about what other ways to promote our open position for fairgrounds to try to get the word out there more. Leslie Wilbourn has offered to type something up to post. Agreed to peruse that option and see if she is still willing to do that.

d) Discussion about new asphalt specs. Chad Imhoff gave a detailed description of where it is all going to be and the areas it will be covering.

Parking curbs and painting parking spots/handicap designations will be done after.

19) **Make a motion to adjourn:**

a) Motion by: Jesse Green

b) Second the motion: Larry Sherman

c) Approved: 7-0. Justin Rackley, Chad Imhoff, Jesse Green, Steve Orr, Lauralee Prough, Larry Sherman, Jimmy Davis.

20) **Adjourn:**

a) Adjourned at 9:45 PM

CI/KI